

# HOME OF TEXAS GRANDFATHER FORM ENROLLMENT PROCEDURES FOR EXISTING INVENTORY

*This form must be submitted with Application for Membership*

**NOTE:** This is an editable application. You may type in your answers to all questions on your computer. **When finished, you must print the completed form and mail it back to us along with all applicable fees.**

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## GENERAL INSTRUCTIONS

Use this form to enroll ALL homes which are currently in your inventory. Existing inventory, including homes under construction or completed and not sold are considered "grandfather" units and are eligible for enrollment if they meet HOME's underwriting criteria.

**SETTLED AND OCCUPIED HOMES WILL NOT BE ACCEPTED, CONDOMINIUMS AND COMMERCIAL UNITS ARE NOT ACCEPTED.**

For Homes \$1 million or more in Sales Price: All homes \$1 million or more in Sales Price must be inspected. Submit \$250 Underwriting Inspection Fee per home.

Please supply complete information for each home.

**Step 1** - If you have more than six homes to be listed, fill out the form and print it. Then hit "reset" to clear the form for remaining homes to be listed.

Repeat as often as needed.

**Step 2** - On this form, include every home in your inventory. Any homes not listed on this form will NOT be eligible for the HOME Warranty.

**Step 3** - Complete all columns except "For HOME Use Only." If a closing is scheduled for the home, please indicate the date the warranty is needed. If the home is not finished, include an estimated finish date. If the sales price has been determined, please indicate that amount. If the price is not yet finalized, use the listing price.

**Step 4** - Use the calculation table at the bottom of the form to determine any applicable inspection fees for the homes listed on this form.

**Step 5** - Return this form with applicable fees due to HOME with your Application for Membership. Make a copy for your records as needed.

**Step 6** - HOME will release the warranty for **completed homes** upon membership approval and receipt of the required documentation for any homes in designated active soil areas. Release of warranty documentation for **unfinished homes** will be subject to the terms and conditions of membership which may include inspections.

**NOTE:** The required documentation for active soils areas is a design certificate and a final grade certification that includes final grade and floor slab elevations. Additional information can be found in HOME's publication #8140.

**Step 7** - HOME will send the Application For Warranty form to the builder.



BUILDER NAME \_\_\_\_\_

**GRANDFATHER FORM**

DATE \_\_\_\_\_

Registration # (to be completed by HOME) \_\_\_\_\_

5300 Derry Street, Harrisburg, PA 17111  
 Nationwide: 1-800-445-8173  
 Fax: 717-561-4494

**If additional space is needed, complete this sheet, print it, hit reset, then complete again with remaining homes.**  
**Include on this form ALL homes in your current inventory that are over \$1 million in final sales price.**  
 Applicable fees must accompany this form. See calculations below.

<b>NOTICE: SETTLED AND/OR OCCUPIED HOMES WILL NOT BE ACCEPTED</b>					SALES PRICE	TYPE OF HOME	UNIT START DATE	CURRENT CONSTRUCTION STAGE	DATE WARRANTY NEEDED	FOR HOME USE ONLY
<b>1.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					
<b>2.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					
<b>3.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					
<b>4.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					
<b>5.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					
<b>6.</b>	Lot # _____	Block # _____	Development _____	County _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Modular <input type="checkbox"/> Other		<input type="checkbox"/> Foundation <input type="checkbox"/> Framing <input type="checkbox"/> Finished		Enrollment No. _____
	Street Address _____		City _____	State _____	Zip _____					

<b>INSPECTION FEES FOR HOMES OVER \$1 MILLION IN FINAL SALES PRICE</b>	
Total Number of Homes over 1 million in final sales price to be Grandfathered	_____
Inspection Fee Per Home x \$	<u>250.00</u>
<b>TOTAL UNDERWRITING INSPECTION FEE</b> (Only For Homes Over \$1 Million in Sales Price) = \$	_____

**HOMES \$1 MILLION OR MORE IN SALES PRICE:** All homes \$1 million or more in Sales Price **must** be inspected. Submit \$250 Underwriting Inspection Fee per home.