# MHWC GRANDFATHER FORM ENROLLMENT PROCEDURES FOR EXISTING INVENTORY

### This form must be submitted with Application for Membership

**NOTE:** This is an editable application. You may type in your answers to all questions on your computer. **When finished, you must print** the completed form and mail it back to us along with all applicable fees.

## **GENERAL INSTRUCTIONS**

Use this form to enroll those homes that are sold and will be completed within 30 days along with any spec homes you have for sale. (This would not include lot models.) Homes sold and spec homes not sold are considered "grandfather" units and are eligible for enrollment provided they meet MHWC's underwriting criteria.

#### SETTLED AND OCCUPIED HOMES WILL NOT BE ACCEPTED

Please supply complete information for each home.

- **Step 1** If you have more than four homes to be listed, fill out the form and print it. Then hit "reset" to clear the form for remaining homes to be listed. Repeat as often as needed.
- Step 2 On this form, include homes that are sold which will be completed within thirty (30) days and that will be warranted by MHWC.
- Step 3 Complete all columns except "For MHWC Use Only." If a closing is scheduled for the home, please indicate the date the warranty is needed.
- Step 4 Use the calculation table at the bottom of the form to determine the applicable fees for the homes listed on this form.
- Step 5 Return this form with applicable fees due to MHWC with your Application for Membership. Make a copy for your records as needed.
- **Step 6** MHWC will review the homes listed on the form and release the warranty upon approval of membership and any applicable inspections.

  NOTE: If required, inspection criteria will apply to completed homes. MHWC will schedule the applicable grandfather inspections. Inspections must be approved by MHWC prior to the release of warranty documents. When your membership is approved, specific inspections may be required.
- Step 7 MHWC will send the Application For Warranty form and warranty book to the builder.

#### **♦ COLORADO FOUNDATION REQUIREMENTS**

Homes in Colorado may be required to have additional certifications. Builders including foundation coverage on full basements or full load bearing perimeter foundations for warranty coverage are required to provide MHWC #9106 along with the following certifications: Geotechnical Soils Statement, Placement of Foundation certification and certification following placement of foundation. When using a piered foundation, piered placement prints must be submitted.

Once the above certifications are received and approved, the Application for Warranty form and warranty book will be released and mailed to the builder.

In addition to MHWC #9106, a Final Grade Certification, which includes ground elevations, is required. After receipt and approval of this certification, a validation sticker will be sent to the homeowner.



5300 Derry St., Harrisburg, PA 17111 Nationwide: 1-800-247-1812 Fax: 717-561-4494 www.mhwconline.com

BUILDER NAME	GRANDFATHER FORM
DATE	
	Registration # (to be completed by MHWC)

- If additional space is needed, complete this sheet, print it, hit reset, then complete again with remaining homes.
- Include on this form those homes which will close within 30 days and receive an MHWC Warranty.
- Applicable fees must accompany this form. See calculations below.

NOTICE: OCCUPIED HOMES WILL NOT BE ACCEPTED					TYPE OF COVERAGE	DATE WARRANTY NEEDED	TYPE OF FOUNDATION	FOR MHWC USE ONLY	
1.	Manufacturer			Delivery Date from Manufacturer	☐ Home Only ☐ Home & Foundation ◆ ☐ Structural Only		☐ Basement	Enrollment No.	
Street Address	City	State	Zip	County	FHA (Title II) ◆ Check One ☐ Full Coverage ☐ Structural Only	] Full Coverage		age Perimeter/Piers	
HUD ID #	☐ Single Section	☐ Multi Section		Number of Sections	□VA◆				
2. Manufacturer Control/Serial #	Manufacturer			Delivery Date from Manufacturer	☐ Home Only ☐ Home & Foundation ◆ ☐ Structural Only		Basement	Enrollment No.	
Street Address	City	State	Zip	County	FHA (Title II)♠Check One ☐ Full Coverage ☐ Structural Only		☐ Piers ☐ Perimeter/Piers		
HUD ID#	☐ Single Section	☐ Multi Section		Number of Sections	□VA◆				
3. Manufacturer Control/Serial #	Manufacturer			Delivery Date from Manufacturer	☐ Home Only ☐ Home & Foundation ◆ ☐ Structural Only		☐ Basement	Enrollment No.	
Street Address	City	State	Zip	County	FHA (Title II)◆Check One ☐ Full Coverage ☐ Structural Only		☐ Piers ☐ Perimeter/Piers		
HUD ID #	Single Section	☐ Multi Section		Number of Sections	□VA◆				
4. Manufacturer Control/Serial #	Manufacturer			Delivery Date from Manufacturer	☐ Home Only ☐ Home & Foundation ◆ ☐ Structural Only		Basement	Enrollment No.	
Street Address	City	State	Zip	County	FHA (Title II) ◆ Check One  ☐ Full Coverage  ☐ Structural Only		☐ Piers ☐ Perimeter/Piers		
HUD ID#	☐ Single Section	☐ Multi Section		Number of Sections	□VA◆				

TOTAL GRANDFATHER FEE CALCULATIONS:					
Total Number of Homes to be Grandfathered = x \$50.00) = \$	TOTAL DEPOSIT: The number of homes listed on this form multiplied by the \$50 Deposit. Include this amount with your Membership Fee.				
TOTAL GRANDFATHER FEE \$					