

Financial Statement Requirements

C Corporation or Subchapter S Corporation

Submit Audited or Reviewed Corporate Financial Statement.

- If the Financial Statement supplied is a compilation, a copy of the company's tax return, including all schedules, will be required.
- If corporate statement meets PBW equity requirements, no personal financial information or Surety Agreements will be required.
- If corporate statement does not meet PBW equity requirements, a personal financial statement and Surety Agreement will be required from the principal(s) and spouse(s), if married. An alternate security is also acceptable. See below for options.

Partnership, Limited Partnership or Limited Liability Corporation

Submit personal financial statement and Surety Agreement signed by principal(s) and spouse(s), if married. If personal financial statement lists the company's net equity as an asset, a copy of the company's tax return, including all schedules, is required.

Sole Proprietorship

Submit personal financial statement. If personal financial statement lists the company's net equity as an asset, a copy of the Schedule C from your 1040 is required. Blank financial forms are available from PBW for your convenience if you do not have a prepared statement.

Alternate Forms of Security

In the event additional financial security is required for membership approval, any of the following options are acceptable. Letter of Credit/Surety Bond must be issued under the same name as shown on the Membership Application.

Amount of Security – Contact your PBW Account Executive

Term of Security – 25-26 Months - Varies based on program(s) used

1. **Letter of Credit** – Document prepared by bank. Submission Agreement regarding LOC also required.
2. **Surety Bond** – Prepared by a PBW-approved bond company. A Submission Agreement regarding Bond is also required. Contact your Account Executive for Bond application.
3. **Escrow Agreement** – Funds held by PBW in an interest bearing account. Escrow Agreement and a Certified or Cashier's Check are required.
4. **Certificate of Deposit** – Prepared by bank but original held by PBW. If CD is in Builder's name as opposed to PBW, CD Assignment also required. Only photocopy of original CD must be submitted.

Methods for Membership Application to Preferred Builders Warranty

PBW
PREFERRED
BUILDERS
WARRANTY

1-800-247-1812

Fax: 717-561-4494

www.rwcwarranty.com

Methods for Application to PBW

Regular Approval

Cost: \$200 Annual Registration Fee
Time: 10 business days*

Requirements

1. Primary Information Application complete with telephone numbers.
2. Warranty Membership Application complete with telephone numbers and Builder's signature.
3. Signed Membership Agreement. If Sole Proprietorship and married, spouse must also sign.
4. Appropriate current financial statement. (*Refer to page 3*)
5. Most current Corporate Federal Tax Return. If Sole Proprietor, only Schedule C is needed.
6. Alternate form of security may be required. (*Refer to page 3*)
7. Contact your Account Executive to determine if additional PBW inspections will be required. If purchasing insurance through RWC Insurance Advantage, please note that all homes must be warranted.
8. Homes over \$1 million in sales price may have additional requirements. Contact your Account Executive for details.
9. Annual Registration Fee.
10. Additional technical information for condominiums.
11. A copy of your Florida contractor's license
12. Incentive Program Agreement and program participation fee, if company qualifies.

Note: Special Circumstances

1. If Builder sold less than 5 homes in the last 3 years and/or has not been in business for at least 2 years, an alternate form of security is required for membership. The amount of security needed will be based on the projected sales volume to be enrolled with PBW. **Requirements for modular builders are different — please call PBW for details.**
2. If Builder does not meet PBW standard screening criteria, an alternate form of security may also be required.
3. The time frame for approval under these special circumstances may be reduced to 5 - 10 business days. *

Rush Method for Application to PBW

Rush Approval

This method was created for Builders who need approval in less than 10 business days. This option may be used if closing is to be held within next 10 days. *This option is not available for condominiums.*

Cost: \$200 Registration Fee
Time: 1 business day

Requirements

1. Same as Regular Approval, and
2. PBW will be able to issue a warranty within 1 business day of receipt of the **complete** application package **including** alternate form of security, if applicable, and appropriate fees. The screening will then be completed within the regular 2 week time frame. If the PBW requirements are met, the Builder's membership will be approved for 1 year. If the PBW requirements are not met, the Builder's membership will not be approved.

Send Rush Application by overnight delivery to:
Preferred Builders Warranty
Attn: Membership Department
5300 Derry Street
Harrisburg, PA 17111-3598
Phone: 1-800-247-1812

For rate information, contact your local Account Executive.

Most of PBW's application forms are posted online for your convenience at www.rwcwarranty.com.